

> HELPING BUSINESS GET BACK TO WORK



16 July 2020

COVID-19 Safety Plan

Effective 17 July 2020

Community sporting competitions and full training activities

We've developed this COVID-19 Safety Plan to help you create and maintain a safe environment for you, your workers, volunteers and your visitors.

Complete this plan in consultation with your workers and volunteers, then share it with them. This will help slow the spread of COVID-19 and reassure your visitors that they can safely participate in activities. You may need to update the plan in the future, as restrictions and advice changes – you can make changes to the plan if you've printed or saved it, or you can choose to download and create a new version of the plan.

Organisations must follow the current COVID-19 Public Health Orders, and also manage risks to staff and other people in accordance with Work Health and Safety laws. For more information and specific advice for your industry go to nsw.gov.au

ORGANISATION DETAILS

Organisation name: Eastern Suburbs Cricket Club – Juniors –

Plan completed by: Matt Coles / Mark Hodgson

This plan covers all Easts CC junior cricket activity at Waverley Oval (Junior Blaster, Friday evening clinic, Wednesday high-performance clinics)

Approved by:

> REQUIREMENTS FOR ORGANISATIONS

Requirements for your organisation and the actions you will put in place to keep your participants, volunteers and workers safe

| REQUIREMENTS | ACTIONS |
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| Wellbeing of staff and visitors | |
| Exclude staff, volunteers, parents/carers and participants who are unwell | <p>Before participating in any cricket activity, Easts CC will advise all players, team officials, parents/carers and members, they must not attend training, matches or cricket related activities, if in the past 14 days they have:</p> <ul style="list-style-type: none"> • been unwell or had flu-like symptoms; • been in contact with a known or suspected case of COVID-19; • had any sudden loss of smell or loss of taste; • are at a high-risk category, including the elderly and those with pre-existing medical health conditions. <p>We advise members to check the NSW Government website for full list of symptoms associated with COVID-19 infection - https://www.nsw.gov.au/covid-19/symptoms-and-testing</p> |
| Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor. | <p>Easts will create an information pack for all co-ordinators / coaches to include the relevant information. It will also send out COVID information to registered parents / carers before the season starts.</p> <p>Easts will encourage attendance at admin events organised by Cricket NSW which will cover COVID-related issues.</p> |

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| <p>Make staff aware of their leave entitlements if they are sick or required to self-isolate.</p> | <p>N/A</p> |
| <p>Display conditions of entry (website, social media, venue entry).</p> | <p>Junior cricket events at Waverley Oval – including the Junior Blaster, Wednesday afternoon high-performance and Friday afternoon Master Blaster training events – will adhere to the following COVID plan:</p> <ul style="list-style-type: none"> • An event COVID co-ordinator will be appointed • All adults attending the event, either as coaches or as spectators, will be asked to sign in via QR code. • A relevant number of sign-in stations will be created at Waverley Oval to avoid large gatherings of people. These stations will include a laminated version of the QR code and a sanitiser bottle. • Participating children will be asked to tick off their names on an attendance roster and sanitise their hands before entering the playing area. • Only coaches and participating children will be allowed to enter the playing area • During the event, players and coaches will be asked to adhere to Cricket NSW's 'Community Cricket COVID-19 Match Day Guidelines' in terms of managing the COVID risk. • At the end of the session, all players will be asked to sanitise their hands on leaving the Oval. • At the end of the session, all shared equipment will be wiped down by the coaches / event organisers before being packed away and stored. • If necessary, distancing, parents / carers will be reminded of social distancing requirements. The COVID manager can reinforce this message. • Parents / carers will be asked to leave Waverley Oval as soon as the session has ended in order to avoid close mingling of people. |
| <p>If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.</p> | <p>East's CC will continue to liaise and work with relevant Councils to address requirements and measures.</p> |
| <p>Ensure COVID-19 Safety Plans are in place, where relevant, for:</p> <ul style="list-style-type: none"> • Swimming pools • Gyms • Indoor recreation facilities • Restaurants and cafes (for kiosks or canteens) • Major recreation facilities | <p>N/A</p> |
| <p>Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria in the 14 days prior.</p> | <p>East's CC will ensure key pieces of advice provided by the NSW Government are communicated to players, team managers, coaches and spectators via the appropriate channels.</p> |
| <p>Ensure processes are in place to exclude participants (including spectators and officials) if they have attended any of the reported case locations listed on the NSW Health website (nsw.gov.au/covid-19/latest-news-and-updates).</p> | <p>East's CC will ensure key pieces of advice provided by the NSW Government are communicated to players, team managers, coaches and spectators via the appropriate channels.</p> |
| <p>Take all reasonable steps to minimise the number of spectators attending community sport events.</p> | <p>East's CC will ensure key pieces of advice provided by the NSW Government are communicated to players, team managers, coaches and spectators via the appropriate channels.</p> |

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| If sufficient numbers to field teams cannot be achieved, prioritise delaying the event rather than substituting with people from other teams or from the community. | N/A – this does not apply for the above events at Waverley Oval |
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| REQUIREMENTS | ACTIONS |
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| Physical distancing | |
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| Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people. | In order to ensure physical distancing, parents / carers will be reminded via posters to social distance during the session. The COVID manager can reinforce this message and ensure the number of people does not exceed 500. |
| Minimise co-mingling of participants from different games and timeslots where possible. | <ul style="list-style-type: none"> Parents / carers will be asked to leave Waverley Oval as soon as the session has ended in order to avoid close mingling of people. Note that, for any junior events at Waverley Oval, there are no other junior events which precede or follow these sessions. |
| Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance. Have strategies in place to prevent spectators from different games and timeslots co-mingling. | <ul style="list-style-type: none"> In order to ensure physical distancing, parents / carers will be reminded via posters to social distance during the session. The COVID manager can reinforce this message. Parents / carers will be asked to leave Waverley Oval as soon as the session has ended in order to avoid close mingling of people. Note that, for any junior events at Waverley Oval, there are no other junior events which precede or follow these sessions. |
| Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times. | We will ensure that parents / carers are asked to leave Waverley Oval as soon as the session has ended in order to avoid close mingling of people. |
| Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue. | <ul style="list-style-type: none"> In order to ensure physical distancing, parents / carers will be reminded via posters to social distance during the session. The COVID manager can reinforce this message. In front of the canteen, we will promote physical distancing via the use of physical markers on the floor where people stand or are asked to queue |
| Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing. | <ul style="list-style-type: none"> East's CC does not open changing rooms or showers for use during junior cricket events at Waverley Oval. It is the responsibility of Waverley Council to ensure communication to the public at toilet areas on its facilities. |
| Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible. | <ul style="list-style-type: none"> East's CC does not open changing rooms or showers for use during junior cricket events at Waverley Oval. All participants will shower / change at home. |
| Use telephone or video platforms for essential staff meetings where practical. | <p>When held, we will conduct club and team meetings via online/virtual meeting platforms such as Zoom, Facetime, Teams and Skype in place of face- to-face meetings.</p> <p>If we need to meet face to face, we will keep the time to a minimum, implement social distancing requirements with consideration to the venue size and be seated a minimum of 1.5m and 4m² apart.</p> |
| Review regular business deliveries and request contactless delivery and invoicing where practical. | N/A |

| REQUIREMENTS | ACTIONS |
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| Hygiene and cleaning | |
| Adopt good hand hygiene practices. | <ul style="list-style-type: none"> Sanitiser bottles will be made available to both participating children and spectators at all junior cricket events at Waverley Oval |
| Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground. | <ul style="list-style-type: none"> Sanitiser bottles will be made available to both participating children and spectators at all junior cricket events at Waverley Oval |
| Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing. | <ul style="list-style-type: none"> It is the responsibility of Waverley Council to ensure communication to the public at toilet areas on its facilities. |
| Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks. | Participants are asked to bring their own water bottles and snacks to events at Waverley Oval. |
| Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys. | Easts CC provides shirts and caps for each player, so players do not have to share uniforms |
| Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day. | N/A |
| Clean areas used for high intensity sports with detergent and disinfectant after each use. | N/A |

https://mail.worldsecureemail.com/?_task=settings

| Hygiene and cleaning | |
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| Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use. | <ul style="list-style-type: none"> • Players and coaches will be asked to sanitise their hands before they enter the Oval and when they leave the Oval. • At the end of the training event, all shared equipment will be sanitised using disinfectant wipes. |
| Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish. | N/A |
| Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions. | East's CC will ensure disinfecting takes place in accordance with the manufacturer's instructions. |
| Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water. | When cleaning the canteen, we will encourage volunteers and staff to initially wash their hands with soap and water, wear gloves during the disinfecting/sanitising process, and wash their hands after with soap and water. |
| Encourage contactless payment options. | N/A. |

| REQUIREMENTS | ACTIONS |
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| Record keeping | |
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| Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely. | <ul style="list-style-type: none"> • All adults attending a junior cricket event at Waverley Oval, either as coaches or as spectators, will be asked to sign in via QR code. • A relevant number of sign-in stations will be created at Waverley Oval to avoid large gatherings of people. These stations will include a laminated version of the QR code and a sanitiser bottle. • Participating children will be asked to tick off their names on an attendance roster and sanitise their hands before entering the playing area. |
| Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required. | <p>East's CC supports the Australian Government's COVID Safe App. We strongly promote and encourage all members of our cricket community to download and utilise the application.</p> <p>We have advised members to download the app from the Apple App and Google Play store.</p> |
| Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace and notify SafeWork NSW on 13 10 50. | <p>If contacted in relation to the case of a positive case of COVID-19 East's CC commit to cooperate fully with NSW Health and the Public Health Unit.</p> <p>We will report the positive case as a Notifiable Incident to SafeWork NSW on 13 10 50 if the person must have immediate treatment as an in-patient in a hospital.</p> |